

H-3106-1 - TRANSFERS BY ASSIGNMENT, SUBLEASE, OR OTHERWISE

Format for Letter Returning Assignment When Lease Has  
Expired, Terminated, or Been Relinquished or Cancelled



United States Department of the Interior  
BUREAU OF LAND MANAGEMENT

IN REPLY REFER TO

3106 (Office Code)  
Serial No.

First-named Assignee  
11111 Main Street  
Any Town, Any State 55555

Dear Assignee:

We are returning herewith all copies of the assignment filed in this office affecting the captioned oil and gas lease. The lease expired/terminated/was relinquished/was cancelled before the assignment was processed by this office, and no further action to approve the assignment will be taken.

The terms of an assignment are part of a private contractual agreement between the assignor (seller) and assignee (buyer). The Bureau of Land Management has no jurisdiction over this agreement between parties. It is suggested that you contact the party from whom you purchased the assignment.

The most current address on our records is:

Sincerely,

Authorized Officer

Enclosures  
Assignment Forms

Distribution:  
Any other assignee(s) (without enclosures)  
Assignor(s) (without enclosures)

**NOTE:** If the lease terminated for nonpayment of annual rental, rather than expired, the following text is to be used:

We are returning herewith all copies of the assignment filed in this office affecting the captioned oil and gas lease. Because the proper annual rental was not paid in a timely manner, the lease automatically terminated by operation of law (30 U.S.C. 188) before the assignment was processed by this office. The termination has become final, and no further action to approve the assignment will be taken.